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| **FOR OFFICIAL USE ONLY** |  |
| Applicant name |  |
| Project Name |  |
| Amount Requested |  |
| Date application received |  |



**The High Sheriff’s Crimebeat Fund**

**Application Pack**

www.crimebeatnorthwales.co.uk





**Introduction**

CRIMEBEAT is the youth fund of the High Sheriffs of Wales and England. In north Wales we have two High Sheriffs –

The High Sheriff of Clwyd - covering the counties of Conwy, Denbighshire, Flintshire, and Wrexham.

The High Sheriff of Gwynedd – covering the counties of Gwynedd and Anglesey

The High Sheriff encourages groups of young people aged five to twenty-five to set up a project in their community that will help to prevent crime, reduce crime or improve safety in your community.

The group should: -

**•** Identify any problems in their community that can be related to crime or community safety.

**•** Choose one of the problems identified.

**•** Find a practical, achievable solution to that problem.

**•** If there is a cost involved in carrying out the project fill out the application form for funding from Crimebeat.

To qualify for funding of up to a maximum amount of £500 per project the following criteria must be met: -

**•** If members of the group are aged under eighteen, the group must have the support of an adult. For example a youth worker, teacher or community group leader.

**•** The project must have a significant element of crime prevention, crime reduction or community safety.

**•** The members of the group must be actively involved in carrying out the project.

**•** The project should aim to promote young people as valued members of the community and try to include as many sections of the community as possible.

A selection panel will consider the application, and if the criteria are met, Crimebeat will award the funding to the group so that they can put their ideas into action. Should your application be successful you will be asked to sign our standard Terms and Conditions – details of which you can find in this pack.

Each year the High Sheriff will select the projects considered to be the most successful and those projects will be invited to the Annual Crimebeat Awards where the High Sheriff will announce the overall winner.

**Your application must address one or more of Crimebeat’s objectives:**

* To cut local crime and keep young people out of trouble
* To support victims of crime
* To stimulate an interest in voluntary work
* To help strengthen local communities
* To improve school attendance and behaviour
* To improve the quality of life

Please go to our website for further information

[www.crimebeatnorthwales.co.uk](http://www.crimebeatnorthwales.co.uk)

***To apply for funding for your project please complete the application form and return by email to:***

[***info@crimebeatnorthwales.co.uk***](mailto:info@crimebeatnorthwales.co.uk)

1. Your Project Name

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1. Organisation

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1. Address (including Post Code)

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1. Contact Details of Project Leader

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| --- | --- |
| Name |  |
| Position in organisation |  |
| Email |  |
| Telephone |  |
| Mobile: |  |

1. Amount Applied for (Max.£500)

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1. Please indicate which of the following Crimebeat Objectives your project will aim to address:

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| Cut local crime and keep young people out of trouble |  | Provide Support to Victims of Crime |  | Stimulate an interest in voluntary work |  | Improve school attendance and behaviour |  | Improve the quality of life in your community |  |

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1. Please tell us what your project will do. (Max 300 words)
2. How will you do it? *(Please include details of any partner organisations/agencies you will be working with).* (Max. 300 words)

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1. Please tell us who will benefit from your project, and how. (Max. 300 words)

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1. Please tell us why you think your project is important to your community, the evidence to indicate the need, and how you will evaluate and monitor it’s impact. (Max 500 words)

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1. When will project take place

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| --- | --- | --- | --- |
| Start date |  | Finish date |  |

1. Where will your project take place

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1. How many young people will be involved in the project?

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| --- | --- | --- | --- |
| Number |  | Age range |  |

1. How many people will benefit from your project?

|  |  |  |  |
| --- | --- | --- | --- |
| Number |  | Age range |  |

1. Please tell us if your project is linked to a school, youth club or other organisation. (Please give details)

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1. Please give a breakdown of the FULL costs of your project. If your project is costing more than £500 please indicate what costs Crimebeat funding would be used for.

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| --- | --- |
| **Item** | **Cost** |
|  |  |
|  |  |
|  |  |
| **Total Cost** |  |

1. Have you obtained funding for your project from any other source (please include details of any in-kind support obtained).

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1. Please tell us if you have discussed your project with your local policing team/school community police officer and, if so, explain how they will support your project.

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1. If successful – who should your cheque be made payable to?

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1. Please tell us how many adults will be working with young people under 18 years of age on your project and that they have been CRB checked.

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1. Please confirm that you have parental/guardian consent for photographs to be taken and used for publicity of your project.

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**If your application is successful the High Sheriff would like to visit your project to see and hear more about it, and meet the young people involved.**

**We will also ask you to complete a formal evaluation form, a copy of which is contained in this pack (Appendix B**

# Appendix A

# TERMS AND CONDITIONS FOR PROJECT FUNDING

The following terms and conditions will apply in respect of all successful applications to Crimebeat.

This document must be signed and witnessed by a responsible representative of the organisation responsible for the below project and thereafter returned to ‘Crimebeat ‘

**prior to any funding being received.**

1. The grant may only be used for the purpose outlined in your project application form, namely:-

1. A clear financial summary, which shows how the grant has been spent, should be complied. All invoices, receipts and accounting records relating to the expenditure of the grant will be made available at any reasonable time for inspection or audit by an official of ‘Crimebeat’ .
2. A simple record of the project’s development, supported by photographs, should be maintained and will be made available at any reasonable time for inspection by an official of ‘Crimebeat’
3. Publicity is actively encouraged, but should always include reference to the support provided by the High Sheriff’s ‘Crimebeat’ Fund.

All publicity material used to advertise this event, such as flyers, posters, letters, e-mails, etc, must display the ‘Crimebeat’ logo and the wording **‘Financial support provided by the High Sheriff’s Crimebeat Fund’** . Failure to comply with this condition may result in a legal requirement to return the grant mentioned at (1) above.

5.

1. In a positive effort to maintain the integrity of ‘Crimebeat’, and importantly your own project, it is a condition of this grant that all reasonable steps have been taken to ensure that any adult assisting with the project has successfully complied with the relevant security and safety checks for working with children and young people.
2. Crimebeat is purely a grant-making organisation and is not responsible for any acts or omissions of those taking part in Crimebeat Projects and schemes. Such responsibility rests with those who organise the projects and schemes. They are required by Clwyd Crimebeat to consider carefully their legal responsibility as organisers and to take out

any insurance cover considered by them to be appropriate.

Proof that these conditions have been complied with may be required.

**(PRINT FULL NAME )** I …………………………………………… have read the above terms

and conditions and on behalf of the project team agree to abide by them.

Signed Date :

**(PRINT)** Position in organisation : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Witnessed by : (Signature) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**(PRINT)** Full Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**(PRINT)** Position in organisation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PLEASE RETURN THIS DOCUMENT TO :-**

David Evans, PACT Office, c/o North Wales Police

Ffordd William Morgan. St Asaph Business Park. St Asaph. Denbighshire. LL17 0HQ

**Appendix B**

**Your Project Evaluation**

1. Name of your Project

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1. Where and When did your project take place?

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1. How much funding did you receive? *Please indicate ALL funding (including value of in-kind support) you obtained for your project.*

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1. Please detail how this funding was spent

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1. Number and Age of young people involved in developing/delivering your project

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| --- | --- | --- | --- |
| Number |  | Age |  |

1. Prior to to embarking on your project, what evidence did you have to indicate it was necessary? Please tell us why your project was important to you and your community

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1. Who benefited from the project and how? (Please indicate numbers and ages of beneficiaries)

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1. What impact did your project have on your community?

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1. Did any young people achieve any particular successes as a result of involvement in your project? E.g qualifications, employment etc

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1. Please tell us about any support you received from your local policing team or any other local organisation?

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1. Please tell us what will happen to your project now that our funding has been utilised.

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1. Please use this box to give any further information you think might be useful. Please also send us a selection of photographs if available. Please confirm if we may use your photos for publicity purposes, and that the relevant parental/guardians permissions are held for general use.

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[**www.crimebeatnorthwales.co.uk**](http://www.crimebeatnorthwales.co.uk)



**In assocation with:**

 

**Registered Charity 1071628**